

Title: Summer Camp Instructor
Classification: Temporary, Full-time, non-exempt; June 16th - August 8th, 2023
Rate: \$19.00/hour
Reports to: Education Coordinator
Created: January 2023

Position Summary:

Under the supervision of the Education Manager, the Summer Camp Instructor is responsible for co-facilitating the Museum's week-long summer day camp programs for students entering grades K - 6. This is a temporary full-time (40 hours per week) position for 8 weeks (June 16th - August 8th, 2023). This position will work closely with an Education Coordinator to prepare for and teach six weeks of camp. Each week of camp will serve a different group of students and will focus on a range of natural history topics. The Summer Camp Instructor will work with other Museum staff, interns, and volunteers to create a fun, safe, and educational experience for the campers.

Specific Responsibilities:**Program Delivery (75%)**

- Work with education staff to prepare camp activities
- Maintain a fun and safe learning environment for all campers and volunteers
- Facilitate inquiry-based nature-centered activities for camp groups of 12 children
- Manage group dynamics using positive discipline
- Communicate with parents during pick-up and drop-off
- Provide supervision and direction to camp interns/volunteers
- Model safe exploration and decision-making for campers and volunteers
- Facilitate team-building and maintain a positive and inclusive camp community

Program Preparation(25%)

- Work with Education Coordinator in planning and preparing materials for camp
- Represent the Museum in a professional, positive manner
- Other related duties, as needed

Essential Requirements:

- Prior experience working with school-aged children (*in an environmental educator/camp counselor role preferred*)
- Willingness to lead up to 12 students in an outdoor setting
- Basic knowledge of Santa Cruz natural history and science topics
- Certification in CPR, Basic First Aid, and/or Wilderness First Aid
- Must pass a Federal Background Check
- Excellent interpersonal skills and ability to interact with a wide range of individuals and groups
- Available to work Monday-Friday, from June 16th - August 8th

Work Environment:

- Significant time outdoors as well as occasional work throughout the Museum and in a standard office environment.
- Frequent sitting, standing, walking, walking on uneven surfaces, bending, and climbing stairs with day-to-day lifting of loads up to 50 lbs.
- The incumbent must be able to perform each requirement of the position as outlined in the job description. Essential Requirements are representative and are essential for satisfactory job performance. The Work Environment characteristics are representative of those that may be encountered while on the job. The Museum will make reasonable accommodations to enable individuals with disabilities to perform the essential functions of the position.

To Apply: Interested candidates can apply by submitting a cover letter along with a detailed resume to: employment@santacruzmuseum.org with the subject line: **Summer Camp Instructor**.

Please direct questions relating to this position to Lucy Logsdon at employment@santacruzmuseum.org.